

Property Manager's Report July 2017

Owner/Resident Activities:

The Bratenahl Pool Party is August 5th, get your tickets at the front desk or in the Bistro for this fun event with amazing food and great entertainment!

There was very positive feedback from the OBP Open House a few weeks ago, and a HUGE thank you to all the owners and residents that participated!

Completed Maintenance Activities:

Our in-house painter, Rich, painted the loading docks, pillars and some of the wall area in the garage.

Contactors started repairing and re-caulking areas of our roof as part of normal roof maintenance.

The entrance circle area out front of the building was caulked and sealed and looks great.

Lighting was installed at the Eddy Road gate area.

Re-bronzing of the exterior doors of the elevators was completed.

The installation of the lower level marble flooring was completed and the main lobby and elevator marble will be honed and diamond shined to match the new marble hallways.

The old carpet from the lobby was cut and bound to fit the elevators for better coverage of the floor area when contractors or delivery persons are utilizing the freight elevators.

New camera monitors and chairs were purchased for the gatehouse.

The north laundry room and north basement floors were stripped and waxed.

Maintenance conducted preventative maintenance on the air handling systems.

In-Progress Activities:

- We are waiting for the flooring selections to arrive for the fitness center.

Please remember that if your convector alarm is going off to call maintenance or security so they can access your unit and fix the issue before problems start.

Also, the flowers in the main lobby are for everyone's enjoyment, please do not remove any of the flowers from the vase!

Respectfully,

Pamela Hendrix
Property Manager