

## **Property Manager's Report May/June 2017**

### **Owner/Resident Activities:**

The Bratenahl Place picnic was a huge success! We had 119 people attend from Buildings One and Two!

Our next event is the BP Pool Party on August 5, 2017. Planning is starting now for this annual event...

### **Completed Maintenance Activities:**

We replaced the entrance rugs with custom BP design in the main entrance to the building.

A new BP flag has been raised on the flag pole in addition to the USA flag.

The entrance drive to the south parking lot, the center circle and south parking lot were pressured washed and sealed as the Garage Membrane project nears completion.

The sidewalks surrounding the building were also pressure washed and sealed and yellow and black caution markings were applied to the sidewalk step at the Eddy Road gate area.

The irrigation system was completed at the end of May.

Safety bars and signage was placed around the gas line in the interior of the garage.

Four isolating valves were changed in the pump room prior to the air conditioning being turned on.

Light fixtures were activated near the Dugan creek area of the property.

The glass panes in the lobby area were replaced due to weather damage.

The Garden Court furniture was removed and the wood cleaned and stained.

### **In-Progress Activities:**

The following maintenance and repair projects are in process:

- Marble flooring is being installed in the lobby corridors
- Landscaping of the property continues to be a priority and we are working with our long time landscaper, Dave Dudash, and architect Alexander Apanius to implement an aesthetically pleasing design during the summer months
- Upgrade Fitness center flooring and paint
- Selection of materials/fabrics to recover Garden Court furniture
- We are looking at getting more shopping carts for residents. Please remember to return the carts in a timely manner after you have used them!

The grass is growing and so is our list of summer projects!!

Respectfully,

Pamela Hendrix  
Property Manager